**Middleton on the Wolds Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

**Tel: 01430 872239 Email: motwpc@outlook.com**

25th February 2025

Dear Councillor

You are hereby summoned to attend a meeting of Middleton on the Wolds Parish Council **at 19:30 on 3rd March 2025 at Middleton on the Wolds Village Hall, Station Road, Middleton on the Wolds.**

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. An agenda for the meeting is shown below.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and Press may attend the meeting.

Recording at Council Meetings: recording is allowed at Council, Committee and sub-Committee meetings which are open to the Public, subject to:

1. The recording being conducted with the full knowledge of the Chairman of the meeting.
2. Compliance with the Council’s Recording of Meetings Policy.

Anyone wishing to record must contact the Clerk prior to the start of the meeting. Any recording must be conducted opening and not in secret.

Yours sincerely

Catherine Simpson

Catherine Simpson

Clerk of the Council

**AGENDA**

1. To receive apologies and approve reasons for absence.
2. Declaration of Interest:
3. To record declarations of Pecuniary/non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
4. To note dispensations given to any member of the Council in respect of the agenda items listed below:
5. To resolve the adoption of the following minutes as a true record of the following meeting(s):

Ordinary Meeting of Council 3rd February 2025

1. To receive reports on any matters arising from the minutes of the meeting held on the above meeting(s) not covered elsewhere on the agenda.
2. Ward Councillor update – receive a report on current ERYC issues.
3. To resolve that the meeting is temporarily suspended for a period of up to 15 minutes to allow for a period of Public Participation during which members of the public may address the Council on any matter affecting the parish. **Please note that this is not a period for discussion, however, member may offer a verbal reply if granted permission from the Chairman to do so.**
4. Co-option: to fill the current vacancy caused by recent resignation.
5. Finance:
   * + 1. To approve the accounts and bank reconciliation(s) to the end of December.
       2. To approve the payments as listed on Schedule(s) 1 (shown below) and 2.

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| **Parish Council** |  |  |
|  |  |  |
| Starboard Systems | £489.60 | Subscription |
| David Newlove | £100.00 | Hedge cutting (allot) |
|  |  |  |
| **Reading Rooms** |  |  |
|  |  |  |
| Scottish Water | £28.71 | Water |
| Starboard Systems | £22.80 | Subscription |

1. Highways: a. To receive an update on the Beverley Road footpath (if available)
2. Planning: a. 24/03519/REM - Station Road, Middleton – 40 house development

To agree comments for submission to ERYC

1. Village maintenance:
   * + 1. To adopt the weekly Inspection Log for the playground equipment.
       2. Defibrillator: to discuss purchase of consumables.
       3. To receive an update on the bench restoration by Men in Sheds and to discuss those benches which require routine cleaning / varnishing.
2. Green Group:
   * + 1. To receive the monthly update.
       2. To adopt the updated Terms of Reference

1. Reports:
2. To receive the monthly portfolio holder updates on the following:

* Allotments
* Cemetery
* Community Speed Watch
* Highways
* Planning
* HR
* Village Hall
* Recreation Club
* Playgrounds
* Middleton Messenger
* Defibrillator
* Finance

1. To receive feedback from the meeting with the Community Police Officer and agree next steps on traffic calming measures. PC Scotter will be in attendance at this meeting.
2. 5-year Plan: to receive a SMART update from Cllr. Hanna.
3. Administration: to review the following policies / procedures:

* Member & Officer Protocol
* Data Protection Policy

1. Correspondence: To note correspondence for information purposes only.
2. Councillors Exchange and Agenda items for next meeting
3. To note that the next meeting of the Parish Council will be held onthe 7th April 2025