**Middleton on the Wolds Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

**Tel: 01430 872239 Email: motwpc@outlook.com**

27th January 2025

Dear Councillor

You are hereby summoned to attend a meeting of Middleton on the Wolds Parish Council **at 19:30 on 3rd February 2025 at Middleton on the Wolds Village Hall, Station Road, Middleton on the Wolds.**

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. An agenda for the meeting is shown below.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and Press may attend the meeting.

Recording at Council Meetings: recording is allowed at Council, Committee and sub-Committee meetings which are open to the Public, subject to:

1. The recording being conducted with the full knowledge of the Chairman of the meeting.
2. Compliance with the Council’s Recording of Meetings Policy.

Anyone wishing to record must contact the Clerk prior to the start of the meeting. Any recording must be conducted opening and not in secret.

Yours sincerely

Catherine Simpson

Catherine Simpson

Clerk of the Council

**AGENDA**

1. To receive apologies and approve reasons for absence.
2. Declaration of Interest:
3. To record declarations of Pecuniary/non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
4. To note dispensations given to any member of the Council in respect of the agenda items listed below:
5. To resolve the adoption of the following minutes as a true record of the following meeting(s):

Ordinary Meeting of Council 6th January 2025

1. To receive reports on any matters arising from the minutes of the meeting held on the above meeting(s) not covered elsewhere on the agenda.
2. Ward Councillor update – receive a report on current ERYC issues.
3. To resolve that the meeting is temporarily suspended for a period of up to 15 minutes to allow for a period of Public Participation during which members of the public may address the Council on any matter affecting the parish. **Please note that this is not a period for discussion, however, member may offer a verbal reply if granted permission from the Chairman to do so.**
4. Co-option: to fill the current vacancy caused by recent resignation.
5. Finance:
   * + 1. To approve the accounts and bank reconciliation(s) to the end of December.
       2. To approve the payments as listed on Schedule(s) 1 (shown below) and 2.

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| --- | --- | --- |
| **Parish Council** |  |  |
| Fast Signs | £272.76 | Playground signs |
| MOTW Village Hall | £139.75 | Room hire |
| Buckton Pest Management | £59.28 | Pest control |
| A & E Naylor | £31.60 | Green Group exp. |
|  |  |  |
|  |  |  |
| **Reading Rooms** |  |  |
| Business Stream | £28.71 | Water |
| Business Stream | £114.82 | Water |
| Starboard Systems | £22.80 | Subscription |

* + - 1. To discuss and agree the transfer of funds from the working account to the savings account.

1. Highways: a. To receive an update on the Beverley Road footpath.

b. To discuss traffic calming measures.

c. To discuss the flooding issue in the layby on Church Hill Road.

1. Village maintenance:
   * + 1. To adopt the weekly Inspection Log for the playground equipment.

1. Green Group:
   * + 1. To receive an update following the recent meeting to discuss issues pertaining to the structure and management of the committee.
       2. To receive the monthly update.
2. Administration: a. To adopt or otherwise the following:

Recording Policy

b. To review the following policies & procedures:

* + - * Memorial Safety
      * Health & Safety
      * Media
      * Safeguarding
      * Equality & Diversity
      * Grievance
      * Code of Conduct
      * Disciplinary

c. To discuss a chairperson succession / transition plan.

d. To discuss new councillor training.

e. To receive an update on Messenger from Cllr. Kelly.

1. Playground: a. To receive an update on the replacement signage

b. To review and adopt or otherwise the Playground Risk Assessment

1. Correspondence: To note correspondence for information purposes only.
2. Councillors Exchange and Agenda items for next meeting
3. To note that the next meeting of the Parish Council will be held onthe 3rd March 2025.