**Middleton on the Wolds Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

**Tel: 01430 872239 Email: motwpc@outlook.com**

27th May 2025

Dear Councillor

You are hereby summoned to attend a meeting of Middleton on the Wolds Parish Council **on the 2nd June 2025 at Middleton on the Wolds Village Hall, Station Road, Middleton on the Wolds. The meeting will commence at 19:30.**

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. An agenda for the meeting is shown below.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and Press may attend the meeting.

Recording at Council Meetings: recording is allowed at Council, Committee and sub-Committee meetings which are open to the Public, subject to:

1. The recording being conducted with the full knowledge of the Chairman of the meeting.
2. Compliance with the Council’s Recording of Meetings Policy.

Anyone wishing to record must contact the Clerk prior to the start of the meeting. Any recording must be conducted opening and not in secret.

Yours sincerely

Catherine Simpson

Catherine Simpson

Clerk of the Council

**AGENDA**

1. To receive apologies and approve reasons for absence.
2. Declaration of Interest:
3. To record declarations of Pecuniary/non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
4. To note dispensations given to any member of the Council in respect of the agenda items listed below:
5. To resolve the adoption of the following minutes as a true record of the following meeting(s):

Annual Parish Meeting 9th May 2025

Annual Meeting of Council 9th May 2025

Ordinary Meeting of Council 9th May 2025

1. Election of Vice Chairman.
2. Committees: : to elect members to the following
3. Green Group
4. HR Committee
5. To receive reports on any matters arising from the minutes of the meeting held on the above meeting(s) not covered elsewhere on the agenda.
6. Ward Councillor update – receive a report on current ERYC issues (10 mins)
7. To resolve that the meeting is temporarily suspended for a period of up to 15 minutes to allow for a period of Public Participation during which members of the public may address the Council on any matter affecting the parish. **Please note that this is not a period for discussion, however, member may offer a verbal reply if granted permission from the Chairman to do so.**
8. Co-option: to fill the current vacancy caused by recent resignation.
9. Finance:
	* + 1. To approve the accounts to the end of May and sign the bank reconciliation(s) (5 mins)
			2. To approve the payments as listed on Schedule(s) 1 (shown below) and 2 (5 mins)

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| **Parish Council** |  |  |
| Walkers Landscape | £205.86 | Grass cutting |
| Glasdon | £65.64 | Dog poo bags |
| Microsoft | £8.49 | Subscription |
| GoDaddy | £31.19 | Website (Heritage Project) |
|  |  |  |
| **Reading Rooms** |  |  |
| Starboard Systems | £22.80 | Subscription |
| Scottish Water | £23.35 | Water |
|  |  |  |

1. Reading Rooms:
	* + 1. To agree to obtain legal advice regarding the Council becoming Sole Management Trustee of the Reading Rooms and review current tenancy (10 mins).
2. Highways: a. To receive an update on the Beverley Road footpath (if available) (5 mins)
3. Village maintenance:
	* + 1. Defibrillator: to discuss purchase of consumables (5 mins)
			2. Benches: to agree or otherwise the proposal from Men in Sheds (5 mins)
4. Green Group:
	* + 1. To receive the monthly update, if available (10 mins)

1. Cemetery: to approve or otherwise the memorial in respect of the late Ann Jackson.
2. 5-year Plan: to receive a SMART update from Cllr. Hanna (10 mins)
3. Administration:
	* + 1. To discuss the Task & Priorities spreadsheet and agree order or importance of each task (20 mins).
			2. To discuss the delivery of the village newsletters with particular reference to the legislation governing the employment of children.
4. Correspondence: To note correspondence for information purposes only (5 mins)
5. Councillors Exchange and Agenda items for next meeting (5 mins)
6. To note that the next meeting of the Parish Council will be an extraordinary meeting held in June to approve the internal audit only. Date to be advised.
7. Confidential Section:

To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

* + - 1. To set the rent for the Warter Road pit and to agree the lease document