**Middleton on the Wolds Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

**Tel: 01430 872239 Email: motwpc@outlook.com**

26th August 2025

Dear Councillor

You are hereby summoned to attend a meeting of Middleton on the Wolds Parish Council **on the 1st September 2025 at Middleton on the Wolds Village Hall, Station Road, Middleton on the Wolds. The meeting will commence at 19:30.**

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. An agenda for the meeting is shown below.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and Press may attend the meeting.

Recording at Council Meetings: recording is allowed at Council, Committee and sub-Committee meetings which are open to the Public, subject to:

1. The recording being conducted with the full knowledge of the Chairman of the meeting.
2. Compliance with the Council’s Recording of Meetings Policy.

Anyone wishing to record must contact the Clerk prior to the start of the meeting. Any recording must be conducted opening and not in secret.

Yours sincerely

Catherine Simpson

Catherine Simpson

Clerk of the Council

**AGENDA**

1. To receive apologies and approve reasons for absence.
2. Declaration of Interest:
3. To record declarations of Pecuniary/non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
4. To note dispensations given to any member of the Council in respect of the agenda items listed below:
5. Traffic issues: to receive a report from North Dalton Parish Council and agree or otherwise to work together on a joint traffic initiative.
6. To resolve the adoption of the following minutes as a true record of the following meeting(s):

3rd June 2025

7th July 2025

1. To receive reports on any matters arising from the minutes of the meeting held on the above meeting(s) not covered elsewhere on the agenda.
2. Ward Councillor update – receive a report on current ERYC issues.
3. To resolve that the meeting is temporarily suspended for a period of up to 15 minutes to allow for a period of Public Participation during which members of the public may address the Council on any matter affecting the parish. **Please note that this is not a period for discussion, however, member may offer a verbal reply if granted permission from the Chairman to do so.**
4. Co-option: to fill the current vacancy caused by resignation.
5. Finance:
   * + 1. To approve the accounts to the end of July and sign the bank reconciliation(s) (5 mins)
       2. To approve the payments as listed on Schedule(s) 1 (shown below) and 2 (5 mins)

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| **Parish Council** |  |  |
| Microsoft | £8.49 | Subscription |
| Alexandra Summers | £284.54 | Newsletter printing |
| Charlotte Walker | £305.83 | Grass cutting |
| Andrew Naylor | £124.80 | Green Group exp |
| Geoff Cox | £130.07 | Green Group exp |
| Middleton Country Women | £133.20 | Grant |
| Middleton Village Hall | £133.20 | Grant |
| Middleton Rec Club | £133.20 | Grant |
| Middleton PCC | £133.20 | Grant |
| ERYC | £298.00 | Planning fees |
| MOWSA | £50.00 | Grant |
| James Brailsford | £90.00 | Grass cutting |
| **Reading Rooms** |  |  |
| Starboard Systems | £22.80 | Subscription |
| SSE Energy | £554.73 | Electricity |
| Scottish Water | £22.35 | Water |

1. Reading Rooms:
   * + 1. To receive an update on the engaging of a solicitor to assist with issues pertaining to the appointment of the Council as Sole Management Trustee of the Reading Rooms and review of the current tenancy.
2. Highways: a. To receive an update on the Beverley Road footpath (if available)

b. Disabled access – to consider support for a proposal for 4 disabled parking spaces on Station Road outside bungalows 18, 20, 22 & 24.

c. South Street – to discuss the resurfacing requirements following complaint from residents.

1. Village maintenance:
   * + 1. Fence post: to receive an update on repairs to the gate post at the Recreation Club.
2. Outdoor spaces:
   * + 1. Benches: to receive an update.
       2. Grass cutting: to revisit the draft tender document and approve or otherwise.
3. Planning: a. To approve or otherwise the planning application(s) listed below:

**25/02449/TCA** Newburn House, 12A Station Road – fell 1 Goat Willow tree due to there being a large included union at the base, with one side being heavily weight bearing, increased danger to property and residents, and associated Brown Spot disease.

1. Green Group:
   * + 1. To receive the monthly update, if available

1. Administration:
   * + 1. To review the Task & Priorities spreadsheet and agree on next steps.
       2. To elect members to the Personnel Committee & to approve the Terms of Reference.
       3. To approve or otherwise a one fifth payment towards the purchase of a printer/scanner with feeder for use by the Clerk for the 5 councils which she works for, with consumables being purchased on a rotation basis.
2. Correspondence: To note correspondence for information purposes only
3. Councillors Exchange and Agenda items for next meeting
4. To note that the next meeting of the Parish Council will be on the 22nd September. Please note that there will be no public open forum at this meeting.
5. Human Resources:

To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

1. To acknowledge the national pay award in respect of the Clerk’s salary with effect from the 1st April and to review scale progression.
2. To discuss issues pertaining to the employment of children with respect of the distribution of the village newsletters.