**Middleton on the Wolds Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

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2nd May 2025

Dear Councillor

You are hereby summoned to attend the Annual Meeting of Middleton on the Wolds Parish Council **on 9th May at Middleton on the Wolds Village Hall, Station Road, Middleton on the Wolds. The meeting will commence immediately following the Annual Parish Meeting, which commences at 19:00.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and Press may attend the meeting.

Recording at Council Meetings: recording is allowed at Council, Committee and sub-Committee meetings which are open to the Public, subject to:

1. The recording being conducted with the full knowledge of the Chairman of the meeting.
2. Compliance with the Council’s Recording of Meetings Policy.

Anyone wishing to record must contact the Clerk prior to the start of the meeting. Any recording must be conducted opening and not in secret.

Members of the public are welcome to attend.

An agenda for the meeting is shown below.

Yours sincerely

Catherine Simpson

Catherine Simpson

Clerk of the Council

**AGENDA**

1. To elect the Chairman of the Council and to receive the chairman’s Declaration of Acceptance of Office.
2. To elect the Vice Chairman of the Council.
3. To receive and approve apologies for absence.
4. To review Standing Orders
5. To review Financial Regulations
6. To consider the appointment of Richard Dixon as internal auditor
7. Outside Bodies: To appoint 2 representatives to serve on the following organisation:

ERNLLCA (District committee)

1. Approval and review of delegation of committees and appointment of officers:
   1. Green Group – to discuss the possible dissolvement of the Green Group Committee to enable it to be independent and separate entity.
   2. HR Committee – to consider the formation of a new HR Committee consisting of 3 members as per the attached Terms of Reference.
2. To review the asset register.
3. To review the insurance requirements
4. To review and agree the dates of ordinary meetings as being the 1st Monday of the month (if this falls on a Bank Holiday the meeting will take place as soon as possible thereafter).  **4hctober 5th December 55282**