**Middleton on the Wolds Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

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**Document Reference 2025/26-3**

Middleton on the Wolds Parish Council – Minutes of the Meeting of Council held on **the 2nd of June at 19:30** in the Village Hall, Station Road, Middleton on the Wolds, YO25 9UQ.

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| Present |  |  |
| Cllr. Simon Hanna | SH | Chairman |
| Cllr. Louise Newlove | LN | Councillor |
| Cllr. Kath Bentley | KB | Councillor |
| Cllr. Michelle Vane | MV | Councillor |
| Cllr. Julie Wilson | JW | Councillor |
| Attended by |  |  |
| **Officers** |  |  |
| Catherine Simpson | CS | Clerk and RFO |
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| Maria Gillum |  | Green Group representative |
|  | 3 | Members of the public |
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|  |  | **Action** |
| **25/26-31** | APOLOGIES |  |
|  | Apologies were received from Ward Cllr. Jeremy Wilcox. |  |
| **25/26-32** | DECLARATIONS OF INTEREST |  |
|  | Cllr. Mike Kelly declared a non-pecuniary interest in item 10b, finance, as one of the payments was a reimbursement for newsletter delivery costs. |  |
| **25/26-33** | ADOPTION OF MINUTES OF PREVIOUS MEETING(S) |  |
|  | **RESOLVED:** to adopt the minutes of the following meeting as a true record (MV/JW):Annual Parish Meeting 9th May 2025 (LW/MV)Annual Meeting of Council 9th May 2025 (LW/LN)Ordinary Meeting of Council 9th May 2025 (LW/LN) |  |
| **25/26-34** | ELECTION OF VICE CHAIRMAN |  |
|  | **RESOLVED:** to elect Cllr. Mike Kelly as Vice Chairman (PR/JW). |  |
| **25/26-35** | **ELECTION OF COMMITTEE MEMBERS** |  |
|  | 1. **RESOLVED:** to elect the following people to the Green Group Committee:

John ButterfieldMaria GillumElizabeth NaylorCllr. Michelle VaneCllr. Kath BentleyKaren Kaye |  |
|  | 1. **RESOLVED:** to elect the following members to the HR Committee:

Cllr. Michelle VaneCllr. Mike KellyCllr. Peter Roe |  |
| **25/26-36** | **WARD COUNCILLOR UPDATE** |  |
|  | No ward councillors were present. |  |
| **25/26-37** | **OPEN FORUM** |  |
|  | No issues were raised. |  |
| **25/26-38** | **CO-OPTION** |  |
|  | There has been no recent interest. |  |
| **25/26-39** | **FINANCE** |  |
|  | 1. **RESOLVED:** to adopt the accounts to the end of May (MK/PR) and sign the bank reconciliation.
2. **RESOLVED:** to approve the following payments and those on Schedule 2 (circulated) (PR/SB):
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| **Parish Council** |  |  |
| Walkers Landscapes | £205.86 | Gardening Svs |
| Glasdon | £65.64 | Dog poo bags |
| Microsoft | £8.49 | Subscription |
| GoDaddy | £31.19 | New website |
| SSE  | £192.81 | Electrcity |
| Scottish Water | £23.35 | Water |
| **Reading Rooms** |  |  |
| Starboard Systems | £22.80 | Subscription |
| Scottish Water | £23.35 | Water |

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| **25/26-40** | **READING ROOMS** |  |
|  | **RESOLVED:** obtain legal advice regarding the Council becoming Sole Management Trustee of the Reading Rooms and review current tenancy (SB/JW). Clerk to obtain quotations from 3 solicitors specialising in the charity sector. |  |
| **25/26-41** | **HIGHWAYS** |  |
|  | 1. Beverley Road footpath: Clerk to request an update from Cllr. Jeremy Wilcock if available.
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| **25/26-42** | **DEFIBRILLATOR** |  |
|  | 1. Cllr. Peter Roe said everything was in order and spare pads are available should these be needed. It was agreed always to have a spare set of pads.
2. Benches – it was agreed that two new benches be sourced (MV/SB) and the Clerk advise Men in Sheds that their services are not required at this time. Cllr. Michelle Vane kindly offered to obtain quotes for the next meeting.
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|  | **ACTION:** Cllr. Vane to obtain quotes for benches. | **MV** |
| **25/26-43** | **GREEN GROUP** |  |
|  | The following update was provided by Maria Gillum:A clean up had taken place the previous weekend.Work on the new website is taking place.The Clerk was asked to prepare a list of particular concerns which need addressing going forward.  |  |
|  | **ACTION:** Clerk to prepare list of Green Group concerns. | **CS** |
| **25/26-44** | **CEMETERY** |  |
|  | **RESOLVED:** to approve the memorial in respect of the late Ann Jackson (MK/SB). |  |
| **25/26-45** | **5-YEAR PLAN** |  |
|  | Cllr. Hanna has prepared and circulated an overview and advised that a SMART plan is required. A working group meeting was suggested for September to review the 2020 plan and the following people agreed to form this group:1. Cllr. Steve Burwood
2. Cllr. Michelle Vane
3. Cllr. Vanessa Windsor
4. Cllr. Simon Hanna
5. Maria Gillum
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| **25/26-46** | **ADMINISTRATION** |  |
|  | 1. The Task & Priorities spreadsheet was discussed and will be updated and circulated.
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|  | **ACTION:** Clerk to update spreadsheet. | **CS** |
| **25/26-47** | **CORRESPONDENCE** |  |
|  | Relevant emails have been circulated. |  |

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| **25/26-48** | **COUNCILLORS EXCHANGE & AGENDA ITEMS FOR NEXT MEETING** |  |
|  | The following items have been requested for the next agenda:Zebra crossing safety checkDirection sign for the Village HallBeacon Field – possible grantRubbish bin for the play area |  |
| **25/26-49** | **DATE OF NEXT MEETING** |  |
|  | The next meeting will take place once the internal audit has been received. |  |
| **25/26-50** | **CONFIDENTIAL**  |  |
|  | **RESOLVED:** that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**RESOLVED**: to lease the Warter Road pit (VN/MK). The Clerk has located the previous lease agreement which will be updated and sent to the prospective tenant. |  |
|  | **ACTION:** Clerk to contact prospective tenant. | **CS** |

Meeting closed at 21:25

Signature of Chairman: