**Minutes to the meeting of Middleton-on-the-Wolds Parish Council held on**

 **Monday 4th May 2020 at 7.00pm, via Skype remote access**

**In attendance:**  Cllr J Eastwood (Chair); Cllr M Kelly (Vice Chair) Cllrs K Bentley (telephone); T Walker; J Pratt; A Wilson-Dodd; Dave Carlin; N Jones; A Lowsley; J Fisher and Sandra Morrison (Clerk to the Parish)

**1065. Apologies –** none

**1066. Declarations of Interest (Code of Conduct 2012) were received as follows**

1. Pecuniary – Cllr Pratt item 11 on the agenda
2. Non- Pecuniary Cllr J Fisher 9 and 10 d on the agenda
3. Dispensations issued - none

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**1067**. It was proposed by Cllr Kelly and seconded by Cllr Walker that the minutes of the Parish Council Meeting held on Monday 2nd March 2020 be accepted as a true record. Passed. There was no meeting held in April due to restriction put in place over Covid 19

**1068**. As no annual meeting is to take place this month delegation of sub committees and appointment of officers was agreed as the list appendix 3

**1069**. All issues regarding parking and traffic along Station Road and Pickering Park, have been passed to both Ward Cllr Beaumont and ERYC Highways. Following a visit by the highways team yellow lines have been remarked, and the bus stop is to be marked out, once restrictions have been lifted. Residents have been updated. Situation will continue to be monitored.

**1070.** The grass verge alongside Beverly Road is being used a lot, as people take the opportunity to daily exercise whilst off work. Again, information has been passed to Ward Cllr Beaumont and ERYC, to be followed up once Covid 19 restrictions have been lifted. Residents have been informed. It was agreed that Walkers Landscape will cut the grass, as a one-off cut for £45, until ERYC grass cutting team are back working later this month.

**1071.** 100 copies of the May Middleton Messenger have been printed. 20 have been handed to a resident for delivery to vulnerable parishioners and the remainder have been left at the post office, which continues to deliver services during the lockdown. It was proposed by Cllr Eastwood and seconded by Cllr Jones that the children should not be permitted to deliver the newsletter during current restrictions. All agreed – Cllr Bentley abstained. It was proposed by Cllr Bentley and seconded by Cllr Kelly that the children should continue to be paid in full. Passed 5 votes to 4. To be reviewed on a monthly basis.

**1072.** Individual responses to the ER Communication Review and Parish Charter to be submitted to the clerk for collation**.**

**1073.** Cllr Eastwood to follow up repairs to fencing alongside Greenfield Lane near the Orchard Drive play. No further planting is required.

**1074.** Cllr Eastwood to follow up repairs to fencing at allotments. Plots 1, 5 and 6 need new fencing to the front, plot 1 requires repairs to side and rear.

**1075. Finance**

* 1. It was proposed by Cllr Fisher and seconded by Cllr Kelly that the accounts to 31st March 2020 be approved. Passed
	2. It was proposed by Cllr Fisher and seconded by Cllr Walker that the accounts to date (27 April 2020) be approved. Passed
	3. It was proposed by Cllr Fisher and seconded by Cllr Walker that the payments of accounts as per schedules 1 and 2 be approved. Passed
	4. The year end accounts for the Recreation Ground was agreed and it was proposed by Cllr Wilson-Dodd and seconded by Cllr Walker that we continue with financial support of up to £1000 for year ending 2021. Passed
	5. The inventory of Land and Assets was reviewed and it was noted that Cllr Eastwood would make enquiries re valuation of PITS, allotments and Reading Rooms.

**AGAR Forms:**

1. It was proposed by Cllr Eastwood and seconded by Cllr Kelly that the Certificate of Exception for the financial year ending 31st March 2020 be agreed and signed. Passed
2. The internal auditor raised the issue that the notice of public rights be posted on the web site, and that a valuation of the Reading Rooms be obtained.
3. The annual governance and assertion statement was completed and passed
4. It was proposed by Cllr Eastwood and seconded by Cllr Walker that the accounting statements for the financial year end 31st March 2020 be approved. Passed.
5. As all AGAR forms need wet signatures it was agreed that the Clerk should arrange to deliver the documents to the Reading Rooms for counter signature by the chair.
6. It was agreed after discussion that none of the PITS should be offered for sale. That the clerk should review the PIT tenancy agreements giving consideration to possible variance of the length of tenancy, and security of tenancy in the event of death of a signatory.
7. It was agreed that 500 copies of the Community Plan should be printed potentially for delivery at the same time as the June Newsletter, and that the final plan be posted on our web site.

Meeting closed at 8.05

Agreed as a true record

Signed

Chairman Date