**Minutes to the Meeting of Middleton-on-the-Wolds Parish Council held in**

**The Reading Rooms, Front Street, Middleton on the Wolds, on**

 **Monday 13th May 2019 directly following the Annual Meeting**

**Present:** Cllr. J Eastwood (Chairman); M Kelly; Cllrs K Bentley; T Walker; J Lund;

 J. Fisher; A. Wilson-Dodd; N Jones; J Pratt and Sandra Morrison (Clerk to the Parish)

Guests: David Newlove and David Brent

David Brent addressed the council in his capacity as chair of the cricket club, and asked the council’s permission to spray all the cut areas of the field at the Recreation Club. The club intend to use Mike Drury and the work will commence early June. It was proposed by Cllr Jones and seconded by Cllr Walker that this work be approved. Passed by 6 votes. Notices are to be posted at the 2 entrances, to warn dog walkers to keep off the areas for the first 2-3 hours after spraying.

Both guests left the meetings.

Meeting opened

**994.** Apologies: None

**995.** Declarations of Interest (Code of Conduct 2012)

1. Pecuniary: None
2. Non- Pecuniary Interests: None

**996.** It was proposed by Cllr Walker and seconded by Cllr Jones that the minutes of the meeting held on Monday 1st April and the extra ordinary meeting held on the 8th April be accepted as a true record. All agreed.

**997.Planning Applications - updates**

* + 1. 19/00657/PLF Applicant: Horn Hill Poultry Farm, Middleton Road, Kilnwick. Erection of an agricultural building to house a straw burning biomass boiler. Approved
		2. 19/00656/PLF Applicant: Horn Hill Poultry Farm, Middleton Road, Kilnwick. Erection of an agricultural building to store straw. Approved
		3. 19/00635/VAR Applicant: Mr & Mrs Soanes Kipling House Farm. Variation of condition 6 to allow installation of ‘off white’ grain effect UPVC windows. Application Withdrawn
		4. 19/00572/PLF Applicant: J W & E S Ullyott Lund Rd, Erection of an above ground slurry tank. Application Withdrawn

**998.Correspondence for consideration and review**

1. Planning application 19/01083/PLF. Applicant Ms S Pitts. Erection of a two-storey extension with external and internal alterations to workshop to allow conversion to a dwelling, was considered by the council. No objections
2. The Beswick Parish Council yearly newsletter was circulated and it was felt that it would be a good idea to do a similar report to issue with the Community Plan. Cllr Kelly to action.
3. The ERNLLCA April Newsletter was circulated for discussion and it was agreed to purchase 12 copies of Being a Good Councillor 2019 when available, subject to reasonable cost.
4. An invitation to submit a resolution for consideration at the ERNLLCA AGM was discussed and deferred until the next meeting for further consideration
5. The potential of VE Day 75 events in 2020 was discussed and it was agreed that an article should be posted in the Middleton Messenger to give residents an opportunity to contribute their ideas.
6. The invitation to an accredited Chairmanship development event was discussed but dates were not compatible.
7. Cllrs Wilson-Dodd; N Jones; M Kelly and J Fisher accepted invitation to attend ERNLCCA Being a Good Councillor course. Clerk to submit enrolment papers.
8. Invitation from ER to Parish Council Liaison Meetings was discussed but no one available to go on allocated dates.
9. An email has been received from a local resident regarding the new work done in the cremated remains of the cemetery. Clerk to respond.

**999.Finance**

1. The accounts to date were approved
2. Payment of Appendix 1 was approved with the exception of invoices for Walkers Landscape and ERYC salt bins. Clerk to contact ERYC and Ward Councillors as to what is covered by the maintenance visit and a schedule of dates. Cllrs Kelly, Bentley, Pratt and Wilson-Dodd to comprise a subcommittee to inspect work done at the cemetery prior to payment of invoices. It was proposed by Cllr Bentley and seconded by Cllr Walker that payment of the main invoice be delayed until inspection is complete. It was further proposed by Cllr Eastwood and seconded by Cllr Pratt that payment will be released once clearance has been given to the clerk.
3. It was proposed by Cllr Bentley and seconded by Cllr Fisher that £2,000 be transferred from the business account into the savings account, to be held as a reserve. Carried.
	* 1. The internal audit report was discussed – no comments
		2. The AGAR accounting statement was discussed and passed and signed by the chair.

**100. Cemetery updates**

* + 1. The memorial rose garden area in the cremated remains section has now been completed, however the parish council raised concerns about the quality of the work, and a sub committee has been formed to resolve the issues raised. The bench has been ordered.
		2. Several complaints relating to the relevelling and infill of sunken areas within the cemetery have been received. An apology has been posted in the Middleton News, as well as complaints being addressed in person. The parish council apologies for any distressed caused to relatives whilst remedial work to the uneven ground in the cemetery has been done.
		3. ERYC have advised that they will work with us and demonstrate how memorial stones should be inspected at least once every 5 years and how appropriate records should be kept. Clerk to contact and arrange date. Cllr Jones to form sub committee with the clerk for inspection process.
		4. It was agreed to posting ‘notices of inspection’ of memorial stones giving warning of work to be done.
		5. It was agreed to request for adoption and the placing of a memorial/remembrance plaque on the new bench, plus 3 additional rose bushes in the garden area.
		6. It was agreed, that once the cemetery rules have been finalised and all forms updated, to publishing of booklet with cemetery rules and associated paperwork (proof of ownership etc)

**101.**It was agreed that the quote from Team Sports and Play for resurfacing the footpath down to the Orchard Drive play area was not to be progressed, and that Cllr Eastwood would obtain further quotes from alternative contractors, as well as enquire about planings from ER

**102.**Drawings have been made for the proposed ‘trod’ on Beverley Road, but no costs have been finalised. Matter is still ongoing with the possibility of a footpath inside the hedge as a workable alternative.

**103.**The potential of a further footpath from the railway to Kilnwick Rd is being discussed.

**104.**Further discussions on proposals for new/refurbishment of play areas at the recreation Ground and formation of a sub-committee were deferred

**105.**The late delivery of newsletters was caused by the prior commitments of some of the delivery team and the parish council apologise for this. The take up of advertising space is still doing well and overall costs are under budget.

**106.Village updates and outstanding issues**

1. Allotment 1 has been inspected and it appear that there are no secure foundations for the unauthorised greenhouse. Clerk to write once more to the tenant
2. The passing of the Tour de Yorkshire was a great success despite the heavy rain, with over 80 people visiting the village hall for refreshments. Final costs are now in and the clerk is to complete the end of project report.
3. The Community Plan is ongoing with more surveys results being collated. The clerk has applied for funding to cover costs and potential cost of the real school consultation.
4. The Charity Commission has responded re the Reading Rooms and their proposal that the rooms could be taken on by the Parish Council is being considered. Further quotes and costings for repairs to roof, damp issues and painting to be obtained.

Agreed as a true record

Signed

Chairman Date