**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 9TH APRIL 2018**

**AT 7.00 PM IN THE READING ROOMS**

**PRESENT:** Councillor K Bentley (Chairman) Councillor J Eastwood Councillor T Walker Councillor J Pratt Councillor P Linford Councillor J Lund Councillor A Wilson-Dodd Councillor E Whitaker Councillor M Kelly Councillor J Fisher (from 7.16)

**APOLOGIES:** Councillor S Burwood

**IN ATTENDANCE** Mrs P Walker (Parish Clerk),

Prior to the meeting the Church warden raised concerns with the members about the Cemetery bin which had been emptied by members of the church for a number of years since ERYC stopped emptying the bin.

 **801**  **TO RECEIVE DECLARATIONS OF INTEREST (Code of Conduct 2012)**

1. **Pecuniary and Non- Pecuniary Interests**

Councillor E Whitaker Agenda item 8(d) Minute 807(d) Pecuniary

 **(b) Dispensations issued**

 None

**802 MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 5th MARCH 2018**

Proposed by Cllr. Lund seconded by Cllr. Walker and agreed by all that the minutes

 of the meeting held on 5th March 2018 should be signed as a correct record.

**803 WARD COUNCILLOR REPORT**

 None in attendance

 **804 CORRESPONDENCES (REQUIRING DECISION/ACTION)**

 **(a) Accounts for year ended 31st March 2018**

(i) Following discussions proposed by Cllr. Eastwood, seconded by Cllr. Kelly and agreed by all that the accounts should be approved.

**(ii) Certificate of Exemption from Limited Assurance Review**

As the income and expenditure of the Parish Council was less than £25000 proposed by Cllr. Walker, seconded by Cllr. Whitaker and agreed by all that the Certificate of Exemption should be signed.

 **(b) Playareas**

 **(i) Grant Applications**

 The clerk is awaiting grant contracts from WREN. Agreed that once they were received they should be signed and returned so that work could be started as soon as possible. The clerk requested that the contract should be examined by a councillor before signature. Cllr Bentley agreed to do that. Once the dates for the work are known notices to be put up at the playarea and in the newsletter stating when the play area will be closed, this will be a period of 2-3 weeks.

 **(ii) Annual inspection Reports**

 To further inspections have taken place.

 **(c)Amendments to Register of Interests and Code of Conduct**

Following recent changes made by ERYC to their Code of Conduct and Register of Interest it was agreed by all not to amend those used by the Parish Council.

 **(d) ERNLLCA**

Agreed by all that the membership should be renewed.

 **(d) Tour de Yorkshire 3rd May 2018**

The school were to have some on site activities but rough timings which were only just available did not appear to suit the school timetable, the ladies race passing shortly after 9.00 and the men’s race just after school finishing. Advise school to check times due to possible impact on school bus etc.

The village hall would be open for refreshments in the afternoon.

 **(e) Neighbourhood plan**

 Response was very disappointing Cllr. Whitaker to insert article in newsletter again, the clerk to put the website link on the home page to make it more accessible.

 **(f) Newsletter**

**(i) Printing of anonymous letter**

 Agreed by all that anonymous letters should not be printed in the newsletter.

**(ii)Format and content of newsletter**

 Councillors commented that current format gives the impression that it is from the church

whereas it is produced bythe Parish Council for the use of village organisations.Councillors to

 bring suggestions to the next meeting about the format and use of other media for

 communicating with parishioners.

 **(g)Reading Room office**

 Cllr. Bentley to examine the long-term agreement.

**(h)Litter near the Soanes Factory**

 A letter had been received from a resident about the litter situation around the Soanes chicken

 factory. Agreed that Mr Upson from the factory should be invited to attend the next Parish Council

 meeting.

**(i)Dog fouling**

 Cllr. Wilson-Dodd to spray clean it up stencils around the village where fouling a problem.

 Cllr. Bentley to put article in newsletter regarding the illnesses that can be transmitted.

 **(j)Highways issues**

 A letter from Cllr. Burwood had been circulated to members prior to meeting listing various

 highways issues, a few alterations were made, agreed clerk should send to Highways Dept.

  **(k) Data protection changes**

The clerk to co-ordinate with Cllr. Whitaker over necessary action.

**(l)Footpath from Greenfield Lane to Orchard Drive**

 Due to money required for the playarea refurbishment it was agreed to prioritise the footpath over former railway area work. The clerk to formalise quote from Nick Bentley for action once playarea complete

 **(m)Railway line footpath and steps**

 **(i)Condition of steps to railway line**

 Further to a letter from a resident regarding the condition of the steps onto the railway line the

 clerk to contact ERYC

 **(n)Telephone kiosk**

 **(i) Offer to buy**

 Cllr. Linford had received an offer to buy the kiosk for £500. Following discussions proposed by

 Cllr. Linford, seconded by Cllr. Pratt that the kiosk should be sold for £500.

 A second proposal from Cllr. Fisher, seconded by Cllr. Eastwood that the kiosk should not be

 sold.

 A vote took place

 1st proposal to sell 3

 2nd Proposal to keep 7

 Result the kiosk not to be sold

 **(ii) Progress on repairs**

 Cllr. Eastwood to obtain quote for painting to the next meeting.

**(o)Cemetery Bin**

Agreed by all that ERYC should be contacted to start emptying the bin, now classed as a

 commercial Bin. The Parish Council to cover the cost.

**(p)Bus service reductions questionnaire**

 There had been a good response of completed questionnaires. Cllr. Bentley to contact Bainton

 action group with the results.

**(q)Transport Champion**

 Cllrs Whitaker and Wilson-Dodd requested a copy of e-mail regarding next meeting.

**(r)Town and Parish Council Communication Survey**

 Survey completed at the meeting.

**(s) Review of Local Government Ethical Standards**

 No comments

**(t)Town & Parish Council Liaison Meeting**

 Cllr. Bentley to attend on 24th May 2018

**(u) Emergency Planning Exercise 13th April 2018**

 No interest in taking part in the absence of the clerk.

**805 CORRESPONDENCES (for information)**

  **(a)Letters of Thanks for Chairman’s awards.**

Councillors noted that several letters had been received

**806 REPORTS**

**(a)Parish Clerk Report**

 New defibrillator pads have been obtained and installed.

 Wayleaves of £14.64 have been received

 The cheque to Mr G Rummens to be reissued due to the previous one being chewed

 by his dog.

 Notification of resurfacing work in the village has been received.

 **(b)Financial Responsibilities Training Course Report**

 A number of measures raised at the Training course have been implemented.

Councillors reminded of their responsibilities for the accounts/finances. A declaration would have to be signed at the next meeting.

**(c)Quarry liaison group meeting report**

The main item raised at the meeting was the number of burglaries at the quarry. Item to be put in newsletter asking for any suspicious activity to be reported to the quarry,

 **807 FINANCES**

Proposed by Cllr. Eastwood, seconded by Cllr. Walker and agreed by all that all the cheques listed on Appendix 1 (listed below) should be paid.

 (a) P Walker (cheque no.102159)

 Clerk’s Salary and Expenses March

 Salary £314.00

 Cemetery 12.00

 Marker Paint (VAT £1.68) 10.07

 Course fee 10.00

 Travelling Expenses 25.05

 £371.12

(b)Harry Newlove (cheque no.102160)

 Newsletter March £8.00

(c) Florence Brailsford (cheque no.102161)

 Newsletter March £8.00

 (d) Emma Mackay (cheque no.102162)

 Newsletter March £8.00

(e) Horsley & Dawson (cheque no.102163)

 Printing March newsletter £105.00

 Printing April newsletter £125.00

£230.00

(f) Buckton Pest Management (cheque no.102164)

 Pest Control 20th December 2017 to 20th March 2018 (VAT £9.50) £57.00

(g) East Riding of Yorkshire Council (cheque no.102165)

 Salt Bin Maintenance 2017/18 (VAT £80.00) £480.00

(h) Walkers Landscape (cheque no.102166)

 Grass cutting Final invoice 2017/18 £152.00

 (i) Mr G Rummens (cheque no.102167)

 Electricity supply for village lights-replacement cheque £10.00

(j) ERNLLCA (cheque no.102168)

 Membership renewal Agreed minute 804(d) £375.06

 Course fee (VAT £3.75) £22.50

 £397.56

(k) BT (Direct debit)

 Internet access March 2018 (VAT £5.05) £30.31

Total (VAT£99.98) £1751.99

**808 POLICE MATTERS**

 Councillors commented there had been several break ins recently in the village. What are the residents of Middleton going to see for recent increase on rates bill. Don’t get any

 feedback from the speed vans visits to the village.

**809 PLANNING (APPLICATION/S TO BE DISCUSSED)**

(i) Erection of a pig finishing building- (REVISED SPREADING PLAN AND ADDITIONAL INFORMATION/AMENDED PLANS) at Farfields, Warter Road, Middleton on the Wolds, East Riding of Yorkshire YO25 9DA for J W and E S Ullyott.

Application type: Full Planning Permission

 Following discussion the Council had no additional comments to those already submitted.

(ii) Middleton on the Wolds Conservation Area: Poplar x4: fell due to outgrown location at Church Hill House,1 Church Hill Road Middleton on the Wolds East Riding of Yorkshire YO25 9UG for Mr Craig Kay.

Application Type: Tree Works in Conservation Areas

Following discussion it was agreed that objections should be raised to the removal of the trees as they are not diseased and not a danger to the property.

**810 APPLICATIONS APPROVED/REJECTED BY ERYC**

None.

**811** **DATE AND TIME OF NEXT MEETING**

Agreed by all that the next meeting would be held on Monday 14th May 2018 at 7.00pm in the Reading Rooms.

The meeting closed at 9.50 pm.

Signed: Date:

 Chairman